

Check list for documents required by MK CAA for Initial issue of Aircraft Airworthiness Certificate

Item	Document	Note/Specification	New**	Used	Comply
1.	Copies from current Airworthiness Certificate, last ARC (if any), and Noise Certificate			X	
2.	Type Certificate (copy)	Statement of applicable design certification standard required if not referenced in Type Certificate Data Sheet	X *		
3.	Maintenance Manual and Illustrated Parts Catalogue (IPC)		X *		
4.	Overhaul Manual		X *		
5.	Structure Repair Manual		X *		
6.	Non-Destructive Testing (NDT) Manual		X *		
7.	Maintenance Review Board Report (MRBR)		X *		
8.	Maintenance Planning Document (MPD)		X *		
9.	Weight and Balance Manual		X *		
10.	Service Life and Time Limits Manual	Unless data is contained in another publication	X *		
11.	Service Bulletins / Information (paper or electronic version on CD / DVD)	Including SB / SI overview issued by manufacturer	X *		
12.	Approved list of history of Maintenance			X	
13.	Electrical Load Analyses Report		X		
14.	Noise Type Certificate / Noise Cert. Data		X	X	
15.	Configuration Deviation List (CDL)		X		
16.	A Copy of the Type Certificate Datasheet (TCDS)	The TCDS must be accepted by EASA (or MKCAA for Annex II)	X *		
17.	List of Equivalent Safety Findings included as part of the Certification Basis		X		
18.	List of Manufacturing Concessions / Deviations		X		
19.	Statement of Build Standard	Master Change List Production Revision Record Service Bulletin Standard	X		
20.	Letter of Definition / Letter of Conformity	A copy should also be supplied to MKCAA	X		
21.	Flight Test Report		X		

22.	Export Certificate of Airworthiness (or Export Statement) - original to be delivered to MKCAA	Not older than 60 days from the date of issue and the aircraft should not be flown more than 50 flight hours from the date of issue	X	X	
23.	List of deviations from approved type design		X	X	
24.	List of all implemented STC (Supplemental Type Certificates) List of AD / SB / SI	Detailed list of all implemented STC including their copies and approval by EASA or NAA.	X	X	
		List of Airworthiness Directives (ADs), including ADs which are relevant to particular serial numbers. Single-action ADs should be confirmed with date of embodiment and total hours flown up to time of embodiment (including statement of compliance). The same applies to the repeating ADs with addition of limits of next implementation.	X	X	
		List of mandatory additional service instructions from manufacturer (Service bulletins, Service letters, Aircraft service changes), that have been embodied on aircraft.	X	X	
25.	Aircraft / Engine / Propeller / Parts and Appliances Records	Confirmed records in log books or other documents demonstrating operational history of aircraft, engines, propellers, parts and appliances, including information of flight hours and cycles (since the first and the last overhaul), history of		X	
26.	Modification Status Report	Detailed list of all embodied modifications including approval from the NAA of the state of export (operator modifications, service bulletins or equivalent documents)		X	
27.	Repair Records	Major Repairs previously embodied by owners / operators, including approval status (e. g. FAA Form 8110-3 reports,		X	
28.	Authorized Releases to Service for Engine / Propeller / Parts and Appliances	EASA/JAA Form One, FAA Form 8130-3, TCCA Form	X	X	
29.	Weighing and Balance Protocol	Including complete equipment list	X	X	
30.	List of installed COMM-NAV equipment	Part C of form Application for Airworthiness Certificate, with information about the model, P/N, transceived power, frequency range, type of transmission and operation manuals included.	X	X	

31.	Flight Manual / Pilots Operating Manual / Owners Manuals	Flight Manual approved by EASA / NAA of the state of the TC holder, at last revision. Pilot's operational guide or similar document could be supplied in case when the approved Flight Manual is not required by the NAA of the state of the TC holder. The Flight Manual must be in English language and placards in the cockpit must be in	X *	X	
32.	Certification Maintenance Requirements (CMR)		X	X	
33.	Last Airworthiness review documents (copies)	Review or ARC recommendation docs/file for aircraft concerned.		X	
34.	Aircraft / Engine / Propeller / APU log books		X	X	
35.	Component Overhaul / Life Limit Status List		X	X	
36.	Pitot-static leak Test Protocol		X	X	
37.	Compass Compensation Protocol	Including Deviation Placards Installed	X	X	
38.	COMM/NAV Check Protocol, including SSR Transponder Check		X	X	
39.	Cabin Arrangement Scheme / Configuration Control	Drawing with the layout of passenger arrangement (LOPA)	X	X	
40.	Changes / Revisions to Electrical Load Analysis	With regards to the differences from the approved Electrical Load Analyses Report		X	
41.	Software Criticality List	List with designated software categories	X	X	
42.	Confirmation of assigned Mode S address		X	X	
43.	Confirmation of assigned ELT code	For 406 Mhz ELT	X	X	
44.	Confirmation of assigned SelCal code		X	X	
45.	List of Placards and Markings		X	X	
46.	Maintenance system used till export / Previous Maintenance Program	In case of the adoption of a different system than set by the TC		X	
47.	FDR/CVR Compliance Statement	FDR Data Frame Layout Document CVR recording performance	X	X	
48.	Document of Environmental Protection requirements fulfillment	ICAO Annex 16 Vol.II, if applicable	X	X	
49.	Subpart K & L		X	X	
50.	Non incident statement			X	

51.	AFM / Pilot Operating Manual / Owners Manual		X	X	
52.	Customized MEL	EU OPS 1 / JAR 26 Compliance Requirements	X	X	

Checked by MK CAA Inspector: _____

- * - Original documentation (pref. electronic data access), with free update/revision service, must be provided for the imported aircraft type/variant in case when exporter is TC holder or aircraft manufacturer. When exporter is not TC holder, MKCAA AWR department will expect last available data/documents valid at the time of export and new owner have to arrange free access and update/revision service for MKCAA.
- ** - Documents in column "New" are required for:
a) First Export of New aircraft or b) First Export of Used aircraft
in case when type/variant has to be registered in Macedonia **for first time**.