

CURRICULUM VITAE



Personal information

Surname(s) / First name(s)	TOMISLAV TUNTEV
Nationality(-ies)	Macedonian
Date of birth	1967, 7 th of July
Gender / Marital status	Male / Married (two children)

Desired employment / Occupational field

- **Aviation, Traffic Safety, Air Traffic Engineering,**
- **Airport Operations & Operational Safety Managerial**

Work experience

Dates	09 JAN 2019 – this point of time
Occupation or position held	Director General of the Civil Aviation Agency of Macedonia
Main activities and responsibilities	Managing the civil aviation authorities within the state agency, as a regulatory body in Republic of Macedonia in the area of the civil aviation
Name and address of employer	Civil Aviation Agency Dame Gruev 1, Skopje 1000, Republic of Macedonia
Type of business or sector	Aviation, State regulatory authority
Dates	30 DEC 2016 – 09 JAN 2019
Occupation or position held	Member of the Parliament of the Republic of Macedonia Coordinator of the parliamentary group of SDSM and the joint coalition
Main activities and responsibilities	Political representative in the highest legislative assembly of the state, as a member of the Socialdemocratic Union of Macedonia (SDSM)
Name and address of employer	Assembly of the Republic of Macedonia 11 Oktomvri 10, Skopje 1000, Republic of Macedonia
Type of business or sector	Politics – Representative in the legislature

Dates	16 MAY 2014 - 30 DEC 2016
Occupation or position held	Member of the Parliament of the Republic of Macedonia
Main activities and responsibilities	Political representative in the highest legislative assembly of the state, as a member of the Socialdemocratic Union of Macedonia
Name and address of employer	Assembly of the Republic of Macedonia 11 Oktomvri 10, Skopje 1000, Republic of Macedonia
Type of business or sector	Politics – Representative in the legislature

Dates	01 JAN 2012 – 16 MAY 2014 (The working relation is put on rest)
Occupation or position held	Ground Handling & Safety Manager
Main activities and responsibilities	Management of aircraft operations at the airport; Ramp & passengers handling; Airport traffic & operational safety; Safety management system; Planning, organizing, coordinating and control of department working; Time tables & operating seasons; Traffic technology development; Traffic data analysis; Operative instructions, procedures, documents, capacities, facilities and reports; Policy & Regulation; Airport facilitation; Airport service quality; Safety services to ensure they meet national and international SARPs; Prevention and management of emergency & crisis situations; Establishing / managing the various logistic processes; Responsible for all basic airport operational activities, involving customer service, ramp service, cargo service and station operation/control; Airfield and terminal management planning in accordance with the CAA regulations; Responsible for planning, implementation and control of all safety aspects at the airport; Multi-level cooperation with CAA and Ministry of Transport in all aspects of mutual activities at the airport.
Name and address of employer	TAV "Macedonia" DOOEL - Petrovec OHRID "St.Paul The Apostle" AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Operations, Airport Ground Handling Services, Airport Safety Management System

Dates	01 MAR 2010 – 01 JAN 2012
Occupation or position held	Ground Handling Manager
Main activities and responsibilities	Management of aircraft operations at the airport; Ramp & passengers handling; Airport traffic & operational safety; Planning, organizing, coordinating and control of department working; Time tables & operating seasons; Traffic technology development; Traffic data analysis; Operative instructions, procedures, orders, documents, capacities, facilities and reports preparation; Airport facilitation; Airport service quality; Prevention and management of emergency & crisis situations; Establishing / managing the various logistical processes; Responsible for all basic airport operational activities, involving customer service, ramp service, cargo service and station operation/control; Airfield management and terminal management planning in accordance with the CAA regulations; Multi-level cooperation with CAA and Air Traffic Department (Ministry of Transport) in all aspects of mutual activities at the airport.
Name and address of employer	TAV "Macedonia" DOOEL - Petrovec OHRID "St.Paul The Apostle" AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Operations, Airport Ground Handling Services

Dates	13 JAN 2003 – 01 MAR 2010
Occupation or position held	Operations Department Director
Main activities and responsibilities	Management of aircraft operations at the airport; Ramp & passengers handling; Airport traffic & operational safety; Safety management system development and implementation at the airport; Planning, organizing, coordinating and control of department working; Time tables & operating seasons; Traffic technology development; Traffic data analysis; Operative instructions, procedures, orders, documents, capacities, facilities and reports preparation; Responsible for all basic airport operational activities, involving customer service, ramp service, cargo service and station operation/control; Airfield management and terminal management planning in accordance with the CAA regulations; Responsible for planning, implementation and control of many safety and security aspects at the airport; Multi-level cooperation with CAA and Air Traffic Department (Ministry of Transport) in all aspects of mutual activities at the airport.
Name and address of employer	Public Enterprise for Airport Services "Macedonia" - Skopje OHRID St. Paul The Apostle AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Operations, Airport Ground Handling Services / Airport Operational Safety

Dates	07 DEC 1999 - 12 JAN 2003
Occupation or position held	Airport Duty Manager
Main activities and responsibilities	Management of aircraft operations at the airport; Ramp & passengers handling; Airport traffic & operational safety; Coordination between all airport sectors within airport operative shift; Planning and control of time table realization; Planning of technical, technological and human resources within airport operative shift; Traffic and finance documentation control; Management day-to-day airport operations: responsible for attainment of overall operational readiness of the airfield (facilities and systems, organizational development, recruitment and training of staff) on time.
Name and address of employer	Public Enterprise for Airport Services "Macedonia" - Skopje OHRID AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Operations & Safety, Airport Department's Coordination

Dates	01 FEB 1994 - 06 DEC 1999
Occupation or position held	Traffic & Safety Manager
Main activities and responsibilities	Management of aircraft operations at the airport; Ramp & passengers handling; Airport traffic & operational safety; Planning, organizing, coordinating and control of department working; Time tables & operating seasons; Traffic technology development; Traffic data analysis; Responsible for provision of internal and external compliance with and implementation of operational regulations; Airfield management and terminal management planning in accordance with the CAA regulations; Responsible for planning, implementation and control of all safety and security aspects at the airport; Contingency planning; Coordination with partners providing aviation related services; Development and implementation of operational regulations / airport directives; Development of operating manuals; Planning, employment and assessment of assigned staff; overall planning of service provision; Ensuring consistent, customer-oriented services in accordance with financial, technical and marketing requirements; Overseeing / control activities and performance of aviation related concessionaires and partners; Compilation of reports and statistics for well-founded optimisation of planning, governance and infrastructure; Support of assigned staff; Internal and external communication on operational aspects; Establishing / managing the various logistical processes.
Name and address of employer	Public Enterprise for Airport Services "Macedonia" - Skopje OHRID AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Operations, Airport Ground Handling Services / Airport Traffic Safety

Dates	09 DEC 1991 - 31 JAN 1994
Occupation or position held	Plan and Development Autonomous Clerk
Main activities and responsibilities	Planning of airport traffic technologies; Development of new technologies; Planning of airport infrastructure and transport capacities; Implementation of international standards, recommendations and procedures; Performing other general office tasks; Directing and coordinating, through subordinate supervisory personnel, all airport planning and development activities; Analysis of reports and records of operations and inspection of facilities to determine effectiveness of existing methods and procedures and physical condition of airport facilities and capacities; Review of performance evaluations of personnel for conformance to standards, recommendations of personnel actions, and direction and coordination of training activities to increase workers' efficiency and proficiency; Interpretation and enforcement, through supervisory personnel, of company policies, procedures, and safety regulations; Monitoring and analysis costs and budgets and preparation of reports and / or records of departmental activities for upper management.
Name and address of employer	Public Enterprise for Airport Services "Macedonia" - Skopje OHRID AIRPORT P.O.Box 134, Ohrid 6000, Republic of Macedonia
Type of business or sector	Airport Infrastructure, Capacities and Facilities Planning and Development

Education and training

Dates	October 2006 - April 2009
Title of qualification awarded	Ph.D. (Doctor's Degree)
Principal subjects/Occupational skills covered	PhD study and preparing of the doctorate dissertation at Department of Traffic, Technical Faculty in Bitola, University "St. Kliment Ohridski" in Bitola, with PhD thesis: "Reduction of aircraft operation delays with implementation of project plan for Collaborative Decision Making (CDM) at Ohrid Airport", (CDM - internationally verified EUROCONTROL's airports development project).
Name and type of organisation providing education and training	Traffic Department, Technical Faculty in Bitola, University "St.Kliment Ohridski" of Bitola, Republic of Macedonia
Level in national or international classification	Doctor of Philosophy Sciences (IX Educational Degree by the National education framework)
Dates	February 2004 - July 2006
Title of qualification awarded	Master of Sciences (M.A. in Traffic Sciences)
Principal subjects/Occupational skills covered	Traffic Safety Management, International Traffic Legislative, Traffic & Transport Simulation, Basic Principles of Traffic Engineering, Traffic Statistical Data Management, Computer's Systems and Communications, Traffic Unlawful Activities and International Civil Aviation Standards and Recommendations, Air Traffic Flow Management Systems, Traffic Logistic Systems, Technical Analyses of Traffic Accidents, Safety Management Systems, Surface Movements Guidance and Control Systems / M.A. Thesis: Designing, Installing and Implementing of Appropriate and Sustainable SMGCS (Surface Movement Guidance and Control System) at the Airports in the Republic of Macedonia, to enable unhindered airports usage in different operational condition (increased traffic density and low visibility conditions), to increase the airport infrastructural capacities and to raise the air-traffic safety level.
Name and type of organisation providing education and training	Traffic Department, Technical Faculty in Bitola, University "St.Kliment Ohridski" of Bitola, Republic of Macedonia
Level in national or international classification	Master of Sciences (VIII Educational Degree by the National education framework)

Dates	October 1986 - October 1991
Title of qualification awarded	Graduated Engineer for Air Traffic & Transportation
Principal subjects/Occupational skills covered	Traffic Safety Management, Airport Infrastructure, Airport Development Projects, Airport Feasibility Studies, Airport Master Plans, Airport Services, International Civil Aviation Standards and Recommendations, Aircraft Operations, Airport Safety, Fire Fighting & Rescue, Air Traffic Management Systems, Aeronautical Navigation Services, Safety Management Systems / Final Diploma's Paper: Traffic Estimation in the Peak Periods of Time at Ohrid Airport and Total Traffic Forecast at the Airport in Year 2000.
Name and type of organisation providing education and training	Division of Airports and Air Traffic Safety, Department of Air Transport, Faculty of Transport and Traffic Engineering in Belgrade, University of Belgrade, Yugoslavia
Level in national or international classification	Bachelor's Degree for Air Traffic & Transportation (VII Educational Degree by the National education framework)

Personal skills and competences

Mother tongue(s) **Macedonian**

Other language(s)

Self-assessment

European level (*)

English Language

Serbian Language

Croatian Language

Bulgarian Language

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
C2	Proficient user	C2	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B1	Independent user

() Common European Framework of Reference (CEF) level*

Social skills and competences

Sensitive to economic considerations and human needs; Working with others as well working alone; Living with my wife and our two kids in family harmony; Living and working in multicultural and multiethnic environment; Full respect to all my colleagues, friends and business partners opinions, needs and attitude, independently of their ethnic, national, political or religious appartenance; Working with numbers and data; Being creative in my professional work and my hobbies; Has no problem working with people; Excellent communications skills; Excellent educational skills; Dealing with and solving problems systematically to final resolving.

Organisational skills and competences

Displaying a positive and respectful attitude to all employees and colleagues; Being detail oriented; Having excellent organizational ability; Being flexible; Having initiative and being self-motivated; Being an analytical problem solver and good logical thinker; Possessing a high level of energy; Working well under pressure; Being a dedicated worker/having a strong work ethic; Being quick to learn new things; Being open to new challenges; Ability to analyze, organize and interpret scientific data; Having good organisational skills in tourist, hospitality and educational activities; Member of several domestic and international professional organizations, committees and task forces.

Technical skills and competences

- At the airport, responsible for airport services, ground and passengers handling, apron safety, operations safety, with proper work and utilization of following systems: SITA communication system, radio communication system, telephone system, LAN computer network on software platform Windows 2000+ Professional operating system, Approach lighting system, PAPI system, Public address system, AHIS - Airport Handling Information System, Safety Management System, DCS - Departure Control System;

- At the airport, excellent knowledge for using airport service equipment, airport vehicles, ground power units, air starter units, secondary power supply units, air navigational aids, pavements friction testers, de-icing & anti icing equipment, wireless communication devices, computers, etc.

Computer skills and competences

At the airport and at the Faculty of Technical Sciences in Bitola, working with Microsoft Operating Systems (DOS, Windows 95/98/2000/NT/XP/Vista/7/8, using Microsoft Office products (Word, Power Point and Excel), Acrobat, Outlook Express, Internet Explorer Browsers, PhotoShop, etc.

Other skills and competences

Membership of professional bodies:

- Member in the Aviation Expert's List of the Republic of Macedonia, published every year by the Minister of Transport and Connections (1993 - 2014);
- Member of the official state's aviation expert exam task forces and committees in the Republic of Macedonia, formed by CAA (1994 - 2014);
- Member of the Managing Board of the Public Enterprise for Airport Services "Macedonia" - Skopje (1994 - 1997, 2001 - 2003);
- Member of the Technical & Operational Safety Committee of the Airport Council International Europe (ACI Europe) in Bruxelles (1994 - 2011);
- Member of the Macedonian Traffic Engineer's Association in Skopje (1999 - present);
- Member of the Security & Facilitation Committees at Ohrid "St. Paul The Apostle" Airport (1996 - 2014).

National professional licenses:

- National CAA License for Ground Handling Instructor;
- National CAA License for Ramp Handling Supervisor;
- National CAA Licence for Airport Traffic Coordinator.

Other professional experiences:

- Expert, Teaching Mentored Professor and Named Assistant, Technical Faculty in Bitola, Republic of Macedonia, from October 1996 till 2014: Teaching faculty students of the Air Transport Division, Department of Traffic, for group of aeronautical subjects and exams: Airports, Air Traffic Management and Control Systems, Performances of Transport Aircraft, History of Aviation, Transport Modelling in Aviation, Passengers and Baggage Handling, Aircrafts - Means for Air Transportation, Cargo in Air Transportation;
- Expert, Technical Faculty in Bitola, Republic of Macedonia, from May 2006 till September 2006: Active participation in the project (Strategic Plan) for future regional development of south-western region of Macedonia, included in the part of the project for assessment and identification of strategic needs, feasibilities and future development of transport infrastructure;
- Observer and Consultant, DGCA (CAA) of Macedonia, Ohrid, Republic of Macedonia, from April 2004 till August 2005: Supervising participation in the project for rehabilitation and reconstruction of movement area and upgrading of lighting system at Ohrid Airport, done by the CAA, EBRD and Scott Wilson (consulting company) ;
- Expert, PEAS "Macedonia" Skopje, Ohrid, Republic of Macedonia, from May 1996 till December 1996: Active participation in the project of terminal and apron reconstruction of Ohrid Airport.

Additional information

Other professional-connected activities:

- December 1991: Awarded as the best student of the generation 1986 - 1991 at the Faculty of Transport and Traffic Engineering, University of Belgrade;
- From October 1992 till December 1992: Educational work and practice at Skopje Airport, for upgrading the professional working skills;
- From January 1993 till this point of time: Every year nominated on the Aviation Experts List of the Republic of Macedonia, published by the Minister of Transport;
- From February 1993 till this point of time: Member of the official state's expert exam task forces and committees;
- From 1994 till 1997 and from 2001 till 2003: Member of the Managing Board of the Public Enterprise for Airport Services "Macedonia";
- From September 1994 till this point of time: Member of the Technical & Operational Safety Committee of the Airport Council International Europe (ACI Europe) in Bruxelles;
- From 1996 till this point of time: Docent, Mentored Professor and Assistant Professor at the Air Transport Division, Department of Traffic, Technical Faculty in Bitola, University "St. Kliment of Ohrid" of Bitola, for group of aeronautical subjects and exams;

- In 1996: Participation in the project of terminal and apron reconstruction of Ohrid Airport;
- From December 2000 till June 2001: Acting Airport Managing Director;
- In 2004: Supervising participation in the project for rehabilitation and reconstruction of movement area and upgrading of lighting system at Ohrid Airport;
- From April 2009 till May 2016: Member of the City Council of Ohrid Municipality;
- From December 2009 till 2013: Chairman of Ohrid Municipality Roads Traffic Safety Council

Author or co-author of the next Papers (Publications):

- Tomislav Tuntev, Gjorgji Alceski. "The role of private security in the context of a migrant crisis in terms of the security of transport systems as a part of critical state infrastructure". St. Cyril & Methodius University in Skopje, Faculty of Philosophy. International Conference "Migrations and refugees in a globalized world: Responsibilities & Responses 2017", September 2018 Ohrid, Macedonia.
- Tomislav Tuntev, Gjorgji Alceski. "Comparative analysis of the legislative, technological and operational aspects in the field of civil aviation security in the region between East and West", Vol. 8 Issue 2, p387-408. St. Cyril & Methodius University in Skopje, Faculty of Philosophy. International Academic Conference "Security Dialogues 2017", September 2017, Ohrid, Macedonia.
- Tomislav Tuntev. "Establishing of a platform for Common Situational Awareness (CSA) at Ohrid Airport through the implementation of the unique Airport Handling Information System (AHIS)", X International Conference ETAI 2011, September 2011, Ohrid, Republic of Macedonia;
- Tomislav Tuntev. "Surveillance Movement and Guidance Control Systems on the movement areas at the Airport in Macedonia", IX International Conference ETAI 2009, September 2009, Ohrid, Republic of Macedonia;
- Tomislav Tuntev. "Reduction of aircraft operation delays with implementation of project plan for Collaborative Decision Making (CDM) at Ohrid Airport", Doctorate dissertation for Ph.D., Technical faculty - Bitola, Republic of Macedonia, April 2009;
- Tomislav Tuntev. "Monography: 55 years of Ohrid Airport", Letra Ohrid, ISBN 9989-115-08-7, Ohrid, Republic of Macedonia, 2008;
- Tomislav Tuntev. "Designing sustainable system for management and traffic control at the operative areas in Republic of Macedonia", Graduate paper for MSc, Technical faculty - Bitola, Republic of Macedonia, July 2006;
- Tomislav Tuntev. "Aerodromes", Script for the subject "Airports" for the students of IV year at the Aviation traffic department from the Technical faculty in Bitola, Technical Faculty - Bitola, Republic of Macedonia, April 2004;
- Tomislav Tuntev, Faculty of Technical sciences, St. Kliment Ohridski University, Bitola, Republic of Macedonia. "Minimizing the number of accidents occurring on the apron at the Macedonian airports using "Zero accident philosophy", 1st International Conference on Research in Air Transportation ICRAT 2004, November 22-24, 2004, Zilina, Slovakia, Eurocontrol Experimental Centre in France and University of Zilina in Slovakia;
- Tomislav Tuntev. "History of aviation", Letra Ohrid, ISBN 9989-115-07-9, Ohrid, Republic of Macedonia, 2003;
- Tomislav Tuntev. "Monography: 50 years of Ohrid Airport", Letra Ohrid, ISBN 9989-115-08-7, Ohrid, Republic of Macedonia, 2003;
- Tomislav Tuntev, Ohrid Airport. "Latest world achievements in de-icing and anti-icing of aircrafts and possibilities for their implementation on the airports in Republic of Macedonia", First congress of engineers in Macedonia "Engineering - Instigator of the new millennium", Ohrid, Republic of Macedonia, 24-26.10.2002;
- Tomislav Tuntev. "Airport manual for handling aircrafts, passengers, baggage, freight and mail", JPAU "Makedonija" - Skopje, Skopje, Republic of Macedonia, 2001;
- Tomislav Tuntev, Ohrid Airport. "Necessity of adopting a new Law on civil air traffic as an imperative for faster development and improvement of airport infrastructure in Republic of Macedonia", Scientific symposium "Traffic and communications 2000 - strategic development directions", Ohrid, Republic of Macedonia, 28-30.09.2000;
- Tomislav Tuntev, Ohrid Airport. "European strategy for development of air traffic in Europe after 2000 and its implementation on the air transport system of Republic of Macedonia", Scientific symposium "Traffic and communications 2000 - strategic development directions", Ohrid, Republic of Macedonia, 28-30.09.2000;
- Tomislav Tuntev, Ohrid airport. O.Babic, Traffic faculty, Belgrade. "Minimizing the number of accidents on the apron using zero accident philosophy - ZAP", Scientific symposium "Traffic and communications 2000 - strategic development directions", Ohrid, Republic of Macedonia, 28-30.09.2000;

- Tomislav Tuntev, Ohrid airport. O.Babic, Traffic faculty, Belgrade. "Air traffic in Republic of Macedonia", Scientific symposium "Traffic and communications at the beginning of XX! century", Ohrid, Republic of Macedonia, 23-25.09.1999;
- Tomislav Tuntev, Ohrid Airport. "New large aircrafts and airport infrastructure in Republic of Macedonia", Scientific symposium "Traffic and communications at the beginning of XX! century", Ohrid, Republic of Macedonia, 23-25.09.1999;
- Tomislav Tuntev. "Evaluation of the traffic in the high points and forecast of the overall air traffic at the Ohrid Airport in 2000", Graduate paper, Faculty of traffic in Belgrade, Belgrade, Yugoslavia, October 1991.

Driving licence(s) A & B category – mopeds, motorcycles, motor-cars and vehicles with up to 8 seats

I confirm that, to the best of my knowledge, the information contained on this form is accurate



Date:
11 JAN 2019