

Checklist AOC change approval: addition of an aeroplane of a new type to the fleet

Operator ⁽¹⁾	Date	Inspector (Name/signature) ⁽²⁾	Ref.
Purpose:			

⁽²⁾ By signing this checklist, I hereby confirm that, at the time of performing this activity, I did not have any conflict of interest to declare regarding the above-mentioned operator ⁽¹⁾.

Aircraft type		Aircraft registration	
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No	Ref Non-compliance	Non-compliances

List of remarks	
Ref remarks	Remarks

Additional notes/comments:

NA = Not Applicable; C = Compliant; NC = Not Compliant; R = Remark; N/R = Not Reviewed

Reference	Requirement	Specific requirements/expectations	Eval operator	Completed	Comments
Aircraft documents					
ORO.AOC.100(c)(2)	<u>Certificate of Airworthiness</u>	- EU CofA		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
CAT.GEN.MPA.180	<u>Certificate of Registration</u>	- EU registration		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
CAT.GEN.MPA.180	<u>Noise certificate</u>			☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
CAT.GEN.MPA.180	<u>Radio license certificate</u>			☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
CAT.GEN.MPA.180	<u>Third party liability insurance certificate</u>			☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
Aircraft equipment					
ORO.AOC.100(c)	<u>Equipment</u> <u>AMC/other ref:</u> <u>CAT.IDE</u>	Equipment inspection of the aircraft to be performed with the <u>dedicated checklists (CAT.IDE/airspace requirements, Part-26)</u> .		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
Operations manual amendment					
ORO.MLR.100	<u>OM-A</u>	- Check that the OM-A has been adequately amended. Non exhaustive list of sections possibly affected : ○ Crew composition ○ Qualification requirements ○ FTL scheme (e.g. if new type of operations) ○ Adequacy of aerodromes ○ Fuel scheme ○ Mass and centre of gravity ○ OFP ○ Aircraft technical log ○ SET-IMC procedures ○ Ground handling procedures ○ Cabin safety procedures - Use the <u>dedicated checklist</u> for the review of OM-A		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	

Reference	Requirement	Specific requirements/expectations	Eval operator	Completed	Comments
ORO.MLR.100	<u>OM-B (incl. MEL)</u>	- Use the dedicated checklist for the review of OM-B - Use the dedicated checklist for the review and approval of the MEL		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
ORO.MLR.100	<u>OM-C</u>	- In case of new type of operations (e.g. long haul, SET-IMC...), check that all relevant information has been included in OM-C. - Use the dedicated checklist for the review of OM-C		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
ORO.MLR.100	<u>OM-D</u>	- Check that any specificity of the new aircraft type is reflected in the OM-D training programmes in particular for the following topics, if applicable: - o familiarisation training of the route or area to be flown and of the aerodromes (e.g. in case of new type of operations) - o CRM training - o Conversion training - o Single-pilot operations - o Command course - o Recurrent training and checking (incl. UPRT) - o Differences training and familiarisation training - o Pilot qualification to operate in either pilot's seat - o Operations on more than one aircraft type of variant - o Use of FSTD - o ATQP - Use the dedicated checklists for the review of OM-D		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
Area of operations (in case of new types of operations)					
ORO.AOC.100	<u>Area of operations</u>	- Use the dedicated checklist for the approval of the area of operations.		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
RVSM application for a new aircraft type					
SPA.RVSM.100	<u>RVSM approval</u>	- Use the dedicated checklist for the RVSM approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
MNPS-HLA application for a new aircraft type					
SPA.MNPS.100	<u>MNPS/HLA approval</u>	- Use the dedicated checklist for the MNPS/HLA approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
LVO application for a new aircraft type					
SPA.LVO.100	<u>LVO approval</u>	- Use the dedicated checklist for the LVO approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	

Reference	Requirement	Specific requirements/expectations	Eval operator	Completed	Comments
SET-IMC application for a new aircraft type					
SPA.SET-IMC.100	<u>SET-IMC approval</u>	- Use the dedicated checklist for the SET-IMC approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
RNP AR APCH application for a new aircraft type					
SPA.PBN.100	<u>RNP AR APCH approval</u>	- Use the dedicated checklist for the RNP AR APCH approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
ETOPS application for a new aircraft type					
SPA.ETOPS.100	<u>ETOPS approval</u>	- Use the dedicated checklist for the ETOPS approval		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
EFB approval for a new aircraft type					
SPA.EFB.100	<u>EFB approval</u>	- Use the dedicated checklist for the EFB approval - If the same hardware and application are already used by the operator on another type, credit can be given for the criteria related to the suitability of the hardware and related to the application itself.		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
Airworthiness					
M.A.201	<u>CAMO scope</u>	- Check that the new aircraft is in the scope of the CAMO		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
M.A.704	<u>CAME</u> <u>AMC/other ref:</u> Appendix V to AMC M.A.704	- Check that the new aircraft is listed in the CAME (or with a ref. to OPS SPECS).		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	
Security					
ORO.AOC.100(a)	Security programme <u>AMC/other ref:</u> AMC1 ORO.AOC.100(a) Reg. (EC) No 300/2008	- For a new aircraft type and/or a change to the area of operations, check that the security programme has been adequately amended.		☐ N/A ☐ C ☐ NC ☐ R ☐ N/R	