

Application Form for Approval of Reduced Vertical Separation Minima Flight Operations Department

Reduced Vertical Separation Minima (RVSM) Application Form

Completion of form:

Where form must be completed by referring to a document of applicant's documentation system, add manual reference, chapter and sub-chapter.

Each relevant box should be completed with a tick (✓) or a (X).

Please ensure all applicable areas are completed.

1. GENERAL

General Information				
Applicant Name and Address:		Tel./Fax/e-mail:		Contact Person Name/Tel./Fax/e-mail:
Airplane Registration:	Airplane Manufacturer:	Airplane Type Designation / Model Designation:	Airplane Serial No.:	Airplane Mode S Address (Hexadecimal):
Area of Operation:				

2. AIRWORTHINESS

2.1 Eligibility Airworthiness Documents						AW Inspector Signature
1.	The approval of the RVSM systems installation is based on:					
	☐ Type design	☐ EASA STC	☐ Service Bulletin	☐ other (specify): _____		
2.	Airplane Flight Manual (AFM) or AFM Supplement refers to following airworthiness approval basis for RVSM system installation:					
	☐ EASA 965/2012, Annex 5, Subpart D		☐ FAA Document 91-RVSM			
	☐ other (specify): _____					
2.2 Make and model of installed navigation equipment required for RVSM Operations						AW Inspector Signature
1	a) Altitude measurement system:	Make:		Model:		
	b) SSR Transponder:	Make:		Model:		
	c) Altitude alerting system:	Make:		Model:		
	d) Automatic altitude control system:	Make:		Model:		
	Other (specify): _____					

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2.3 Maintenance Program		Yes	No	Verified by AW inspector)
1.	The applicant should have an established Maintenance Program that contains all RVSM related maintenance requirements prescribed by manufacturer or design organisation? RVSM Maintenance program established?	☐	☐	☐
2.4 Minimum Equipment List				
1.	The applicant should revised parts of Minimum Equipment List to reflect system requirements (e.g. redundancy levels) appropriate to the intended RVSM operations? Minimum Equipment List revised?	☐	☐	☐
2.5 Maintenance Practices and Procedures (CAME; MOE, etc.)				
The applicant must institute procedures in respect of continuing airworthiness practices for RVSM. These procedures should cover the following subjects:		<i>To be completed by applicant</i> RVSM Maintenance Practices and Procedures are described in (Add manual reference, chapter and sub-chapter)		Verified by AW inspector
1.	Maintenance of RVSM equipment (adherence to manufacturer's maintenance instructions, modification procedures, system calibration policy, leak check policy, skin waviness checks, autopilot / automatic altitude control maintenance practices, handling on-board systems, etc.)			☐
2.	Action for non-compliant Airplane (downgrading reporting to CCAA, response to inquiries from EUR RMA, corrective actions, upgrading, etc.)			☐
3.	Maintenance Training (training of applicant's maintenance management staff, training of contractor's maintenance personnel, initial training, recurrent training, training syllabi, etc.)			☐
4.	Test Equipment (use of test equipment, handling, calibration, etc.)			☐
Remarks:				AW Inspector (Signature/Date):

3. OPERATIONS

3.1 Operating Practices and Procedures (*)		
The applicant must institute RVSM Operating Practices and Procedures. These practices and procedures should cover the following subjects:		<i>To be completed by applicant</i> RVSM Operating Practices and Procedures are described in (add manual reference, chapter and sub-chapter):
1.	Flight planning AMC2 SPA.RVSM.105(a)	☐
2.	Pre-flight procedures AMC2 SPA.RVSM.105(b)	☐
3.	Prior to RVSM airspace entry AMC2 SPA.RVSM.105(c)	☐
4.	In-flight procedures AMC2 SPA.RVSM.105(d)	☐
5.	Post-flight procedures AMC2 SPA.RVSM.105(e)	☐
3.2 Flight Crew Training and Qualification (*)		
The applicant is required to establish the following (covering subjects under 3.1 to 3.5):		<i>To be completed by applicant</i> Description in (add manual reference, chapter and subchapter):
1.	Flight crew qualification requirements.	☐

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2.	Description of initial and recurrent training, checking- and training-syllabi. [AMC2 SPA.RVSM.105(f)]	☐
Remarks:		OPS Inspector (Signature/Date):

4. APPLICATION PACKAGE

4.1 Documentation to be submitted to the MKDCAA	Submitted?	
	Yes	No
Compliance statement which shows how the criteria of JAA Temporary Guidance Leaflet No. 6 have been satisfied	☐	☐
Sections of the AFM or AFM Supplements that document RVSM airworthiness approval	☐	☐
Flight crew RVSM training programmes and syllabi for initial and recurrent training	☐	☐
Operation manual and checklists that include RVSM operating practices and procedures.	☐	☐
Minimum Equipment List (MEL) that include items pertinent to RVSM operations	☐	☐
Past performance (AMC1 SPA.RVSM.105(e))	☐	☐
Maintenance program or revision thereof that include items pertinent to RVSM equipment	☐	☐
RVSM maintenance practices & procedures (CAME, maintenance program, stand-alone document)	☐	☐
Service Bulletin, Supplemental Type Certificate (STC) or Major Modification Approval Documentation, if approval based on documents as detailed in 2.1 above (except if based on approved type design).	☐	☐
Plan for participation in the RVSM monitoring program	☐	☐
Proof of paid administrative and processing fees	☐	☐
Remarks:	Verified (Signature/Date)	

5. APPLICANT'S STATEMENT

The undersigned certifies the above information to be correct and true and that Airplane system installation, continuing airworthiness of systems, minimum equipment for dispatch, operating procedures and flight crew training comply with applicable requirements of Regulation on method of public air transport and special requirements in respect of required staff, aircraft, equipment and other special requirements necessary for safe and regular operation (Official Gazette of Macedonia No. 185/19) EU 965/2012.

Name of Post Holder Maintenance:	Date:	Signature:
Name of Post Holder Operations:	Date:	Signature:
Name of Post Holder Training:	Date:	Signature:

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FOR OFFICIAL MKD CAA USE ONLY

5. RVSM Approval review

5.1 RVSM Application review			
Subject	Responsible	Date	Signature
1. Application package checked for completeness.	OPS		
2. Airworthiness Approval granted (Appendix to Certificate of Airworthiness).	AWI		
3. Operational Approval granted (applicant's operating practices, procedures and training programs have been found in compliance with applicable requirements)	OPS		
4. Notification of RVSM Approval submitted to EUR RMA	OPS		
5. RVSM approval process administratively completed (OPS Update, and Exchange of Certificates).	OPS		

6. RVSM Approval withdrawal

6.1 RVSM Approval issue	
Principal Inspector Name/Number:	MKD CAA Ref. No.:
Date (dd/mm/yyyy) :	Signature:

6.2 Withdrawal of RVSM Approval	
Reason:	Notification to EUR RMS CMA and/or USC (OPS-PRC-010 Appendix 1):
Principal Inspector Name/Number:	MKD CAA Ref. No.:
Date (dd/mm/yyyy) :	Signature: